

San Diego Unified School District  
University City High School

**English Learner Advisory Committee (ELAC) Meeting - MINUTES & Advice Form**

Date: November 3, 2022 Time: 6pm via ZOOM

***Legal Task(s) and Training(s) Covered: (Check all that apply):***

Advise the school principal and staff on:

- ☐ the development of a site plan for English Learners and submitting the plan to the School Site Council (SSC) for consideration of inclusion in the School Plan for Student Achievement (SPSA).
- ☐ the school's efforts to make parents aware of the importance of regular school attendance.
- ☐ Assist in development of a school wide needs assessment
- ☒ INITIAL TRAINING

Meeting was called to order at 6pm by Hall	List participants present: Gail Hall, Javier Gonzalez
Minutes from May 11, 2022 meeting were read and approved by members.	Notes: all approved
Legal Task Addressed ; Initial Training Training and Information Session Discussion:	Notes: Hall went through Power Point with information about ELAC
Other School Topics to Be Addressed:	Notes: Information on where to find everything on the website
DELAC	Notes: DELAC flier of dates shared. No member appointed as DEAL representative for UCHS yet.
ELAC Advice to Site/Administration regarding Legal Task	Notes: No advice, initial training
Meeting was closed at 6:20pm	Notes